

NOTICE  
OF  
MEETING



**HIGHWAYS, TRANSPORT AND  
ENVIRONMENT OVERVIEW AND  
SCRUTINY PANEL**

will meet on

**WEDNESDAY, 18TH MAY, 2016**

**At 6.30 pm**

in the

**COUNCIL CHAMBER - TOWN HALL,**

TO: MEMBERS OF THE HIGHWAYS, TRANSPORT AND ENVIRONMENT OVERVIEW AND SCRUTINY PANEL

COUNCILLORS JESSE GREY (CHAIRMAN), HARI SHARMA (VICE-CHAIRMAN), MALCOLM BEER, MARIUS GILMORE, MAUREEN HUNT, PAUL LION AND NICOLA PRYER

SUBSTITUTE MEMBERS

COUNCILLORS DAVID EVANS, DAVID HILTON, WESLEY RICHARDS, DEREK SHARP, JOHN STORY AND LYNDA YONG

Karen Shepherd - Democratic Services Manager - Issued: Date Not Specified

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at [www.rbwm.gov.uk](http://www.rbwm.gov.uk) or contact the Panel Administrator **Wendy Binmore** 01628 796251

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## AGENDA

### PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>APOLOGIES</u>  To receive any apologies for absence.	
2.	<u>DECLARATIONS OF INTEREST</u>  To receive any Declarations of Interest.	5 - 6
3.	<u>MINUTES</u>  To confirm the Part I Minutes of the previous meeting.	7 - 10
4.	<u>HOLYPORT COLLEGE - SAFE ROUTE TO SCHOOL (PETITION) - THIS ITEM HAS BEEN WITHDRAWN.</u>  THIS ITEM HAS BEEN WITHDRAWN.	
5.	<u>FLOOD MONITORING</u>  To receive and consider the above report.	To Follow
6.	<u>FRANCES ROAD, WINDSOR - TRAFFIC CALMING PETITION - THIS ITEM HAS BEEN WITHDRAWN</u>  THIS ITEM HAS BEEN WITHDRAWN.	
7.	<u>A4 CYCLE ROUTE - THIS ITEM HAS BEEN WITHDRAWN</u>  THIS ITEM HAS BEEN WITHDRAWN.	
8.	<u>GROWTH DEAL 3 FUNDING BIDS - THIS ITEM HAS BEEN WITHDRAWN</u>  THIS ITEM HAS BEEN WITHDRAWN	
9.	<u>BUS SERVICES IN THE ROYAL BOROUGH</u>  To receive and consider the above report.	To Follow
10.	<u>ROAD SAFETY IMPROVEMENTS AT SCHOOL - PARKING POLICY AND PRACTICE - ITEM WITHDRAWN</u>  <b>THIS ITEM HAS BEEN WITHDRAWN</b>	



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## MEMBERS' GUIDANCE NOTE

### DECLARING INTERESTS IN MEETINGS

#### **DISCLOSABLE PECUNIARY INTERESTS (DPIs)**

DPIs include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any license to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where
  - a) that body has a piece of business or land in the area of the relevant authority, and
  - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

#### **PREJUDICIAL INTERESTS**

This is an interest which a reasonable fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs your ability to judge the public interest. That is, your decision making is influenced by your interest that you are not able to impartially consider only relevant issues.

#### **DECLARING INTERESTS**

If you have not disclosed your interest in the register, you **must make** the declaration of interest at the beginning of the meeting, or as soon as you are aware that you have a DPI or Prejudicial Interest. If you have already disclosed the interest in your Register of Interests you are still required to disclose this in the meeting if it relates to the matter being discussed. A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in discussion or vote at a meeting.** The term 'discussion' has been taken to mean a discussion by the members of the committee or other body determining the issue. You should notify Democratic Services before the meeting of your intention to speak. In order to avoid any accusations of taking part in the discussion or vote, you must move to the public area, having made your representations.

If you have any queries then you should obtain advice from the Legal or Democratic Services Officer before participating in the meeting.

If the interest declared has not been entered on to your Register of Interests, you must notify the Monitoring Officer in writing within the next 28 days following the meeting.

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# Agenda Item 3

## HIGHWAYS, TRANSPORT AND ENVIRONMENT OVERVIEW AND SCRUTINY PANEL

WEDNESDAY, 23 MARCH 2016

PRESENT: Councillors Jesse Grey (Chairman), Hari Sharma (Vice-Chairman), Malcolm Beer, Marius Gilmore, Maureen Hunt and Paul Lion

Officers: Wendy Binmore, Simon Fletcher, Michael Llewelyn, Craig Miller and Ben Smith

### APOLOGIES

Apologies received from Councillor Nicola Pryer.

### DECLARATIONS OF INTEREST

None received.

### MINUTES

**RESOLVED: That the minutes of the meeting of the Panel held on 24 February 2016 be approved.**

### RBWM TRANSFORMATION PROGRAMME 2015-2018: AN AGILE COUNCIL

### RBWM TRANSFORMATION PROGRAMME 2015-2018: AN AGILE COUNCIL

Simon Fletcher, Strategic Director of Operations stated the report introduced the Council's Transformation Programme. The key points highlighted included:

- The Borough had been transforming for a number of years.
- The paper set out £24.5m of savings since 2013/14.
- The environment in Local Government continued to change and there is significantly less central funding available.
- Resident expectations (of the Council's services) were increasing at a time when significant budget reductions needed to be implemented.
- The Borough wanted to continue to provide excellent services for residents, in an environment of reducing funding, and to do that, the Council had to become an Agile Council
- Details of the Transformation Programme were set out on page 14 of the report from paragraph 2.4.
- The Borough has some exceptional managers and the Council's ambition was to have the best managers across the whole of the Council and not just in some areas.
- As budgets reduced and the organisation as a whole reduced in size, the Council would likely directly employ a smaller workforce.
- A smaller Council for the future would be a place people would want to work for.
- Transformation is something which will be ongoing in the future.

Cllr Beer raised concerns that if the workforce was smaller, would there be enough officers to carry out the work required; he was concerned that targets would not be met. The Chairman stated he felt it was a strategy that would be achieved and the officers were confident they could achieve it. He added the Council had already made £24m of savings in the last few years and the Council could spend wisely and still get things done. The Chairman stated it

was an ambitious programme but officers had made reductions successfully and he supported the recommendations.

**RESOLVED UNANIMOUSLY: That: The Panel recommend Cabinet approve the refreshed RBWM Transformation Programme 2015-18: An Agile Council.**

#### PROPOSED NAMING OF FOOTBRIDGE OVER JUBILEE RIVER, ETON

Simon Fletcher, Strategic Director of Operations gave a brief summary of the report which included the following main points:

- The footbridge was part of the highway owned by the Royal Borough and is therefore subject to Street Naming Legislation adopted by the Council.
- Mr Scaife requested to rename the bridge after losing his son to drowning.
- The Borough felt that if the bridge is renamed as Michael's Bridge, it would serve as a deterrent to other would-be swimmers.
- Eton Town Council had withdrawn their objection to renaming the bridge.

Cllr Hunt stated she felt it was much better to name it Michael's Bridge because as soon as you say it, it makes people think of safety. The Strategic Director of Operations confirmed the campaign to rename the bridge had peaked a lot of local media interest who are awaiting the outcome of the decision once it has been to Cabinet.

**RESOLVED UNANIMOUSLY: That: Members fully endorsed the recommendations to Cabinet.**

#### NEW ROAD AND STREET WORKS PERMIT SCHEME

Ben Smith, Head of Highways & Transport gave Members a brief summary of the report which included the following main points:

- The report provided an update on the potential introduction of a Road and Streetworks Permit Scheme.
- The report was seeking approval in principle to the initiative and to consult with utility companies and stakeholders on the proposed scheme.
- Utility companies would be required to notify the Council over works due to be carried out and obtain a permit.
- The permit would give the Council more controls as utility companies would have to apply and pay for a permit.
- Utility companies would have to state the hours they required the road and traffic measures they would implement to reduce disruption.
- Companies would need to apply for a permit every time they wanted to carry out works.
- The Borough would need to consult with all utility companies and then a paper would be brought back with the consultation results.
- The paper requested £120k budget to carry out the consultation and implement the scheme.
- The scheme should help to minimise congestion and inconvenience for residents and motorists.
- Part of the exercise was to survey roads and establish best practice for each road. That will help the Borough know when peak and off peak traffic times were. The utility companies could then work around those times.
- If utility companies don't comply with permits, they could be fined.
- There was a range of charges with upper limits and an appeals process for utility companies.
- The scheme should be self-funding, however, the Council would not be making a profit from it.



- Part of the road network survey would be to establish which roads were suitable to night time works.

The Chairman stated it would give control back to the Borough and would get utility companies working together and they would also be held accountable for the standard of works carried out. He added it was a very good scheme. The Head of Highways and Transport confirmed there was an increase in Local Authorities moving towards the permit scheme approach. Slough Council had also recently adopted the scheme. He also confirmed that parish councils were able to provide input to the consultation.

**RESOLVED UNANIMOUSLY: That Members fully endorsed the recommendations to Cabinet.**

IMPROVED TEXTILE RECYCLING IN THE ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

This report was moved into Part II.

The meeting, which began at 6.30 pm, finished at 8.10 pm

CHAIRMAN.....

DATE.....

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